ANNUAL GENERAL MEETING

Guide to Core Credit Union's Virtual AGM

CORE|CREDIT|UNION
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Core Credit Union's 60*th* Annual General Meeting (AGM) will take place both in person and online. If you plan to attend virtually, please review the guide below for everything you need to know, and the steps required to participate in the AGM.

For any questions regarding the AGM, contact us at **agm@corecu.ie**.

Contents

1   Login Details

Registration for the AGM can be completed using the following link https://corecu.ie/agm2025 before **5:00 pm, Monday the 26th of January**.

Once registered, attendees name, email and phone will be crossed checked in accordance with the requirements permitted to access an AGM.

Registered attendees will not receive the meeting link straight away. The link will be sent via the Zoom platform in the days leading up to the meeting itself. The link attendees receive will be unique and should not be forwarded to any other party. It is important to keep this link in an easily accessible location in your inbox.

Email addresses must be unique and only one person can be registered to the email address.

If you have any difficulty with registration, please direct your queries to agm@corecu.ie

2   Joining the virtual AGM

The AGM will begin at **7.00 p.m.** on **Tuesday the 27th of January 2026**. It is recommended that attendees log in to the meeting at 6.30 p.m. Participants are not required to download the Zoom app to their device, but they may prefer to.

To join the AGM, go to the email in which you have received your unique link, click on the link and this will launch the meeting. As previously mentioned, this link is unique to you and will not allow you to log in to multiple devices.

Once you log on to the meeting, you will be held in the waiting room. At 7.00 p.m. you will be admitted to the meeting by the host.

3   Engaging at the AGM

Using the Zoom platform there are several methods to ensure engagement at the AGM.

3.1   Turn on your cameras

It's always better when we can see other members and who else is on a virtual meeting so, please turn on your cameras.
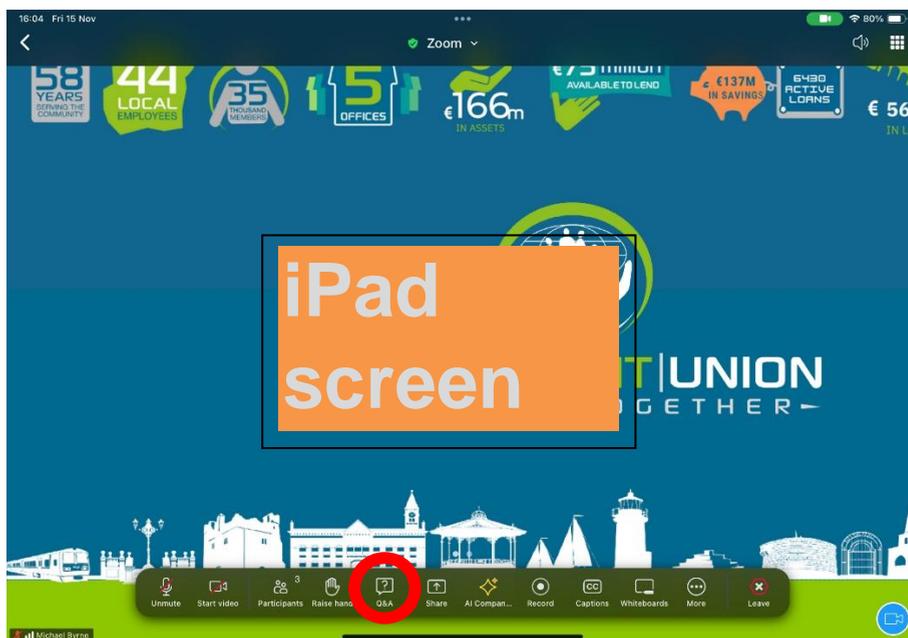
To create the best impression, it is better to have your background clean. Ensure your privacy by making sure no family pictures or other material of a personal sensitive nature are in view.
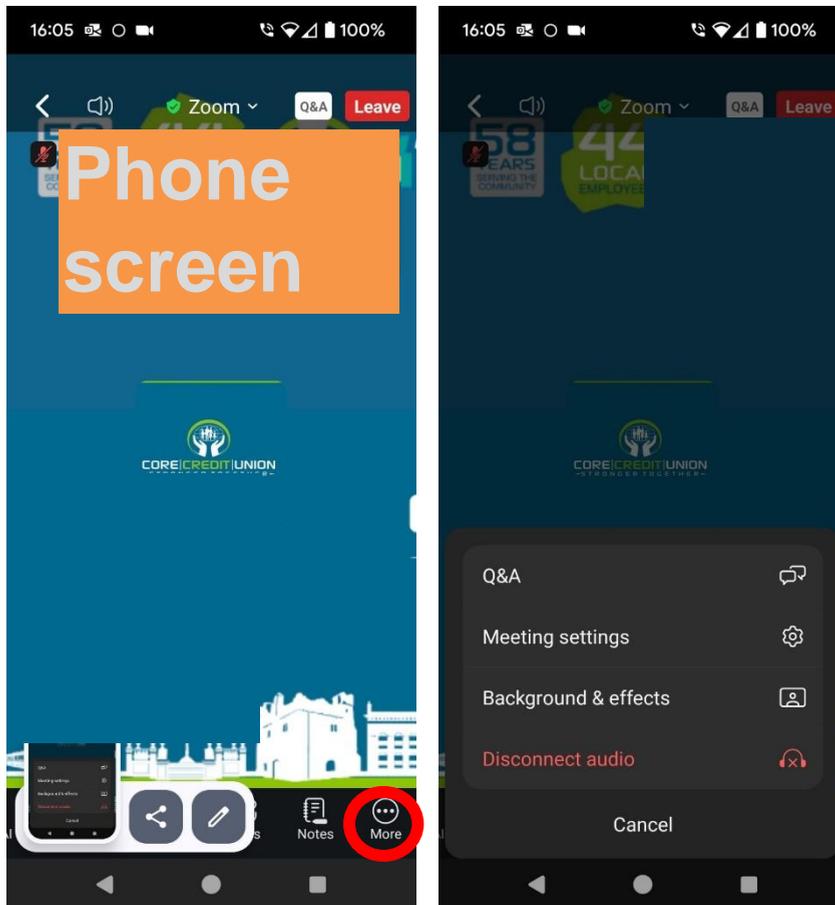
3.2   Ask a question

The Q&A feature is available to ask questions. All questions will be viewable to everyone else on the meeting so please ensure that no offensive language or comments are posted.

Depending on your device, the location of the Q&A link will vary. We have included a few screenshots below to demonstrate some of the common locations
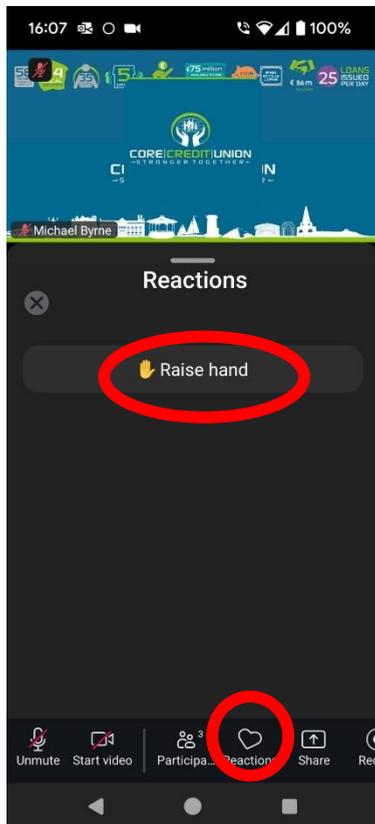
- iPad screen

- **Phone screen**

Select the **"More"** option to bring up the additional menu. From the new menu select Q&A

The AGM is an opportunity for everyone to feel welcome and part of their Credit Union. Failure to respect fellow members, especially if it is persistent will result in expulsion from the meeting.

3.3 Speaking at the Virtual AGM

Throughout the AGM there will be opportunities to speak if you wish to do so. Use the "Raise Hand" function to do this. The location of this function will vary depending on the device you use.

From a phone, select the reactions icon which should then bring you to the "Raise Hand" function. Familiarise yourself with all the options you have. See examples below.
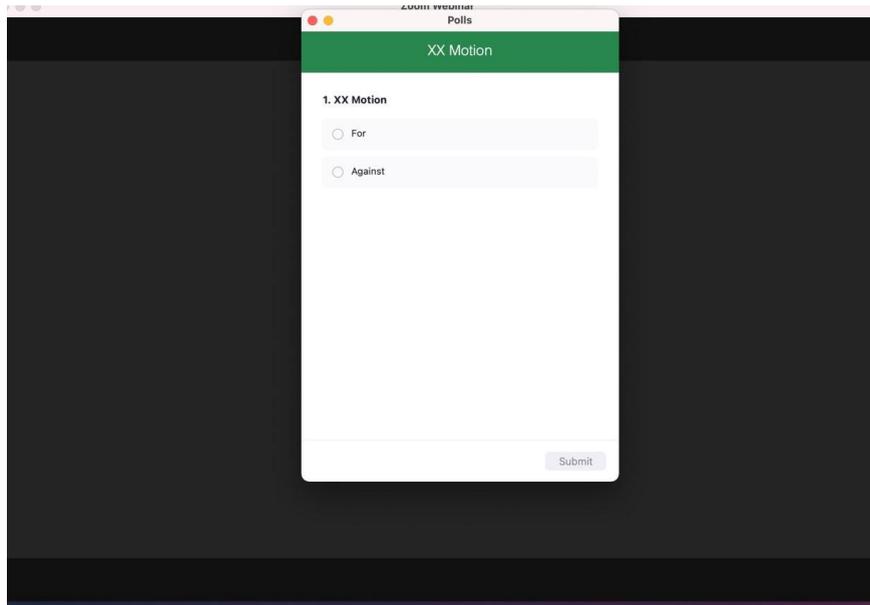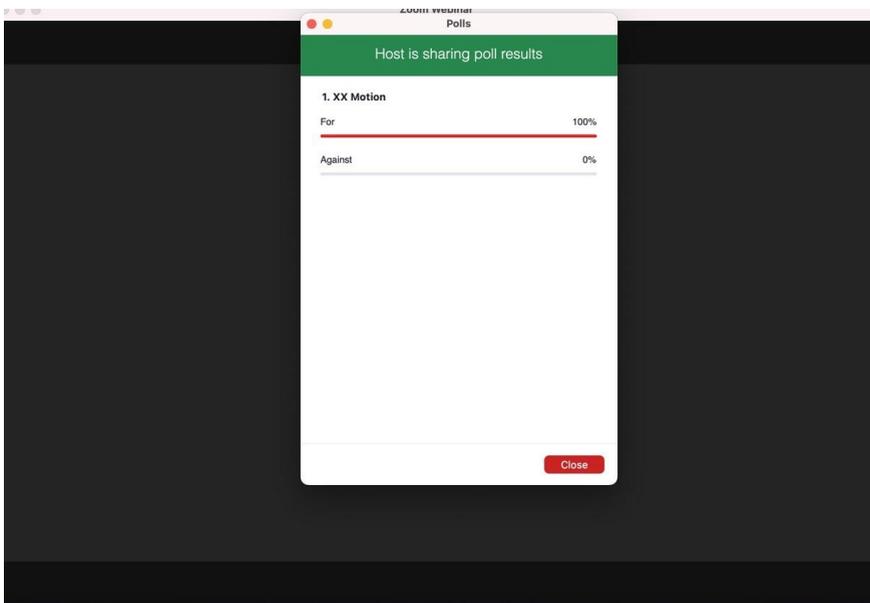
3.4 Allow time for others to contribute

It's important that everyone who wants to contribute has an opportunity to do so. There will be a countdown clock which will allow everyone to make their point with enough time but not too much either. When the timer runs out the microphone will be muted so think about the question you want to ask before raising your hand to make most use of your time.

4   Voting at AGM

Voting on motions for the AGM will be carried out through the poll function on Zoom. A poll will pop up on screen as shown below. Before closing any poll we will give plenty of notice that we are going to do so.

When the poll is complete the chair will announce provisional results which will need to be verified by tellers before they become official.

5 FAQ's

- **What personal data will be used?**
  To attend this AGM, participant's name, email address, phone number and account number are required. To run this AGM successfully, it is necessary for Core Credit Union to share this data with Zoom. We will not share this information with any other party.

- **Will this meeting be recorded?**
  This AGM will be recorded for the purposes of the minutes. This recording will not be shared with anyone.

- **Do I need to download the Zoom app to my device?**
  No. But the app does give a better experience. You can download the Zoom app if you wish, but this is not a requirement. Zoom can operate through your internet browser. i.e. Google, Firefox, Safari etc. Just simply click on the link provided to you and carefully follow the onscreen instructions.

- **Can I log into the AGM several times, on multiple devices?**
  No. The link you receive is unique to you and will not allow you to log in to multiple devices. If the link was forwarded to another party, it will not work.

- **I don't have access to 4G/5G, or I have poor broadband. What should I do?**
  You can join the webinar by audio, but functionality is limited. The numbers needed to dial into the webinar will be provided in the email issued to you in the days leading up to the meeting.

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